



Meeting: PERFORMANCE & FINANCE SELECT COMMITTEE

Date: Wednesday, 25th July 2007

Time: 7.30 pm

**Venue: Committee Room 4, 2nd Floor, Brent Town Hall,
Forty Lane, Wembley, HA9 9HD**

AGENDA

Membership:

Members

**DUNN (C)
DETRE (VC)**

BESSONG

BUTT

JONES

MENDOZA

J MOHER

PAGNAMENTA

1st Alternates

**Corcoran
Malik**

Shah

John

D Long

Baker

Moloney

Motley

2nd Alternates

**V Brown
Kansagra**

C J Patel

Coughlin

J Long

Mistry

Powney

Jackson

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**PLEASE BRING THESE PAPERS WITH YOU TO THE MEETING
THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING**

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit

www.brent.gov.uk/commins.nsf



Introductions, if appropriate.

Apologies for absence and clarification of alternate members

1. **Declarations of Personal and Prejudicial Interests (if any)**

Members are invited to declare at this stage of the meeting, any relevant financial or other interest in the items on this agenda.

2. **Deputations (if any)**

p.1 3. **Minutes of the Last Meeting Held on 12th June 2007**

The minutes are attached.

4. **Matters Arising**

p.13 5. Report from the Director of Finance and Corporate Resources

Revenue and Benefits Performance

This report details performance in relation to the Benefits Service performance to the end of the first quarter in 2007/08 (30 June 2007). The report also summarises performance in relation to the Revenues (Council Tax and NNDR) service collection. Performance is shown as at 30 June 2007.

Margaret Read (Head of Revenue and Benefits) will present at the meeting and respond to Members' questions.

Representatives from Capita will also be in attendance to respond to Members' questions.

p.51 6. Report from the Director of Finance and Corporate Resources

The Council's Efficiency Strategy

This report sets out the council's revised efficiency strategy which is part of the Council's Medium Term Financial Strategy (MTFS). The strategy was approved by the Executive in April but it is evolving. The Performance and Finance Select Committee are asked to comment on the strategy and suggest ways in which it can be developed further. The Committee are also asked to consider ways in which they can be involved in monitoring implementation of the strategy.

The report also includes the council's forward looking annual efficiency statement for 2007/08, which was also agreed at the Executive in April, and the backward looking annual efficiency statement for 2006/07, which was finalised earlier in July. These have been produced in line with guidance from the Department of Communities and Local Government and are part of the government process for monitoring implementation of the Gershon efficiency agenda.



- p.79 7. Report from the Director of Policy and Regeneration

Vital Signs Performance Digest Quarter Four January – March 2007

This report introduces the Vital Signs for the period January to March 2007 (quarter four). The Vital Signs monitors the council's performance against key indicators.

Appendix circulated separately.

- p.81 8. Report from the Director of Policy and Regeneration

Local Area Agreement Annual Performance Review 2006/2007

This is the first Annual Review of Brent's LAA, showing performance over the past year against the targets in the LAA Outcomes Framework. The purpose of this report is to demonstrate the effect the LAA has had over the past year on performance against key targets. This report was submitted to Government Office for London on 15th June 2007.

Appendix circulated separately.

9. **Performance & Finance Select Committee Work Programme**

Members are asked to consider future topics to be included in the Select Committee's Work Programme.

10. **Items Requested onto the Overview and Scrutiny Agenda (if any)**

There have been none.

11. **Recommendations from the Executive for Items to be Considered by the Performance and Finance Select Committee (if any)**

There have been none.

12. **Date of Next Meeting**

The date of the next meeting is scheduled for Tuesday, 9th October 2007 at 7.30 pm.

13. **Any Other Urgent Business**

Notice of items to be raised under this heading must be given in writing to the Democratic Services Manager or his representative before the meeting in accordance with Standing Order No 64.





Please remember to **SWITCH OFF** your mobile phone during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.
- Toilets are available on the 1st and 2nd floors.
- Catering facilities can be found on the 1st floor near the Assembly Hall and also on the 2nd floor near the Council Chamber.
- A public telephone is located in the foyer on the ground floor, opposite the Porters' Lodge.

